

NETnews

St. Louis Regional Library Network

January/February 1990 Volume 2 Number 4

Featuring.....

Blue Cross & Blue Shield Library

NETWORK COUNCIL

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St. Louis, MO 63104

Network Contact:

Bernyce Christiansen
Crsuline Academy Library
341 S. Sappington
St. Louis, MO 63122
965-1305

by Howard Miller

Blue Cross and Blue Shield of Missouri had its beginnings in 1936 when Group Hospital Service was chartered. The company was organized by civic, hospital, and medical leaders in St. Louis in order to provide prepaid hospital care for people at an affordable cost. It was renamed Blue Cross Hospital Service and on October 31, 1987, merged with Missouri Medical Service (Blue Shield) to become Blue Cross and Blue Shield of Missouri. The corporation is still operated as a not-for-profit organization and is directed by a 28-member board of trustees and an 82-member corporate assembly of business, labor, civic, hospital and medical representatives from throughout its Missouri service area, which covers St. Louis and 84 counties. The President and CEO is Roy R. Heimbürger.

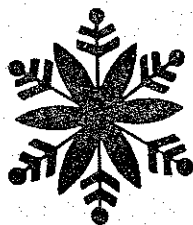
Blue Cross and Blue Shield of Missouri is a \$500 million-per-year health services corporation employing some 1,400 people at the St. Louis corporate headquarters at 4444 Forest Park Blvd. and its branch offices in Jefferson City, Springfield, Cape Girardeau, and Kansas City. The company is Missouri's largest health care insurer, with more than 1,200,000 member clients.

The BCBSMO corporate library is located on the sixth floor of the Forest Park headquarters building, where it moved in September 1976. The library was founded in 1969 when Blue Cross was located at 1430 Olive Street. Mary Hebert has served as corporate librarian from the beginning and has been responsible for overseeing the library's growth and development over the past 20 years. Howard Miller has served as assistant librarian since October 1987.

As far as we know, the BCBSMO library is the only insurance library in the St. Louis area and possibly in the entire state. The collection consists of 5,000 volumes, newsclippings, pamphlets, nine vertical file drawers and over 200 periodical subscriptions covering such subjects fields as insurance, health and medical sciences, business, and management. The book collection is cataloged under the Dewey Decimal System. We are building a collection of audio cassettes, mainly in the area of business and management.

Although not yet fully automated, the library does have an IBM PC and makes use of software such as "The Assistant" (Library Automation Products) for serials control; "Displaywrite III" for word processing, and "Artfile" for the indexing of the Daily News Clippings which the library compiles and distributes to key personnel.

The BCBSMO library is open M-F, 8:15 am-5 pm to serve the information needs of the company's employees. Mary and Howard are happy to share resources through ILL to other libraries in the region. We look forward to a continuing growth of the collection and increasing use by staff and management of BCBSMO, as well as more use of automation products.



AUTOMATION WORKSHOP

A workshop for the computer novice will be presented by the St. Louis Regional Library Network. It will include hands-on work with Bibliofile (cataloging), work with NCAT (Missouri state catalog), work with several magazine databases. All of these programs run on a PC with a CD-ROM drive. Depending on the number of registrations, we may run two separate workshops. If we run two workshops, we will divide participants by type of library; the second workshop will be held on March 16, 1990 and will be for academic and special libraries. The workshop on the 15th would then be for school and public libraries.

WHERE: Ursuline Academy Library
341 S. Sappington

WHEN: March 15 and/or March 16, 1990
12:30 pm - 3:45 pm 9 am - 12:15 pm

PRESENTERS: STEPHANIE KLEIN, CAROL DANIEL, BERNYCE CHRISTIANSEN

COST: \$18.00 members/\$35.00 nonmembers

ENROLLMENT LIMITED SO REGISTER EARLY!

Make checks payable to St. Louis Regional Library Network. Mail to: SLRLN; 9425 Big Bend; St. Louis, MO 63119

Return with your registration fee. No refunds after March 1, 1990.

Name: _____ Institution: _____

Work phone: _____ Home phone(in case of bad weather): _____



Membership Meeting St. Louis Regional Library Network

March 8, 1990

12:30 pm

at

St. Louis County Library
1640 S. Lindbergh Blvd.

Agenda: Budget 1990-1991
Type of library meeting

JOBLINE

Catalog Librarian:

New Position reporting to Technical Services Librarian. Position will be responsible for providing bibliographic control of new monographic titles, serials, and other materials. Primarily adaptive cataloging, original when necessary. Other technical services as needed; reference work as scheduled. **REQUIREMENTS:** ALA-accredited M.L.S.; working knowledge of AACR2, LC Interpretations, MARC formats and tagging, DDC, LCSH; willingness to participate in shared responsibilities; minimum of one year professional cataloging experience. Must be adaptable to flexible work procedures. Desired: Knowledge of Bibliofile or other bibliographic utility; authority control experience; familiarity with local history; working knowledge of at least one Western European language, preferably German. Some Saturday work is necessary. Applications will be accepted until position is filled. Submit resume to: Human Resources Coordinator; Missouri Historical Society; Jefferson Memorial Building-Forest Park; St. Louis, MO 63112-1099.

Half-time Librarian:

The St. Louis Psychoanalytic Institute is currently looking for an experienced librarian for a half time (20 hr/wk) position administering its Betty Golde Smith Library. Applicants should have a degree in library science, experience in the library field, and an interest in supervising a specialized, academic collection. For

further information call Leigh Pratter, 361-7075. Applicants should provide a curriculum vitae and the names of three references.

Cataloger, Science:

seeking creative, energetic, flexible individual with strong service commitment to perform original and complex copy cataloging in science and technology, particularly health sciences, for multi-site university library system. Catalog in other subjects as assigned, and in variety of OCLC formats, with extensive serial work anticipated. Serve as cataloging liaison to health sciences libraries. Contribute to maintenance of public online catalog, based on WLN software and shared by four-campus University of MO system. Supervise employee, and train/coordinate online catalog maintenance of others. Participate in development of department policies/procedures. Computing systems include pc access, LUMIN cataloging/ILL/reference, INNOVACQ serials/monographs acquisitions. **Requirements:** ALA accredited MLS; knowledge of AACR2, LCCS, NLM, classification, LCSH, MeSH, MARC formats; strong interpersonal, initiative; ability to produce training /procedure documentation, organize staff for multiple assignments/workflow. Prefer: Working experience with science/technology materials in library or research environment; experience with bibliographic utility, use/maintenance of MARC-based online catalog; professional cataloging experience in several MARC formats, especially serials; successful supervisory

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SOME INFORMATION ABOUT THE STATE DATABASE

Bill Davis, of the Missouri State Library, reports that school libraries must have all their holdings electronically saved in MARC format on floppies to participate in MCAT (the state database). All other libraries may add their records in parts and still participate in the MCAT. Even non-participating libraries can receive a copy of the database.

MEMBER QUESTIONNAIRE

The St. Louis Regional Library Network is considering purchase of at least one subscription to Bibliofile. We have some assumptions about potential use but would like you to verify them. Please, take a moment and answer the questions below and return to:

Linda Hulbert, Assistant Director Technical Services
St. Louis U-Medical Center Library
1402 S. Grand
St. Louis, MO 63104

Please circle the most appropriate answer:

I am familiar with the Bibliofile service. Yes No

If the Network were to purchase a Bibliofile subscription, I would use it. Yes No

I would need it for one month two months three months more

I would need it throughout the year once twice three four times

This would have to be done at least partially on a cost recovery basis. What is the maximum you could pay to borrow the software per month? \$25 \$50 \$75

We presently have hardware that could be lent with the software. In order to cover the wear and tear on the machines, again there has to be a charge. What is the maximum amount you could pay to borrow the computer and Cd player per month? \$10 \$20 \$30 \$40 \$50

I have a PC or PC compatible machine. Yes No

I have a CD-ROM player which is/can be attached to that PC. Yes No

NAME _____ INSTITUTION _____

Thank you for your time and cooperation.



FOR SALE

Card Catalog Cabinets

Solid wood cabinets and drawers, maple finish, metal leggs, good condition.
 45 drawers (3 sections of 15 drawers)
 30 drawers (2 sections of 15 drawers)
 30 drawers (same as above with shorter legs)
 9 drawers

Contact: Michele Seipp
 Maplewood Public Library
 (314) 781-2174



 The library at Ralston Purina Company has the following titles available for purchase:
 AT&T Toll Free 800 Directory, Consumer Edition, 1988-1989
 American Hereford Journal, v.74 (1984)-v.78, #9 (1988) -paper
 Biochemistry, v.1 (1962) -v. 28, #3 (1989) -paper
 Critical Reviews in Toxicology, v. 1 (1971) -v. 19, #4 (1989) -paper
 Directories in Print 1989, Parts 1 and 2
 Directory of Special Libraries and Information Centers 1989, Parts 1 and 2
 Journal of Agricultural Science, v.35 (1945) -v. 111, #3 (1988) -paper
 Journal of Biogical Chemistry, vols. 1-255 (1905-1980)-microfilm; vols. 256-263 (1981-1988)-paper
 Moody's Industrial Manual 1987, 2 vols.
 Moody's Industrial Manual 1988, 2 vols.
 Progressive Grocer's 1987 Directory of Mass Merchandisers
 Rand McNally Commercial Atlas and Marketing Guide 1989
 Thomas Groqery Register 1988, 3 vols.
 The United States Government Manual 1987-1988
 Who's Who in Finance and Industry 1985-1986
 Who's Who in Finance and Industry 1987-1988
 Yearbook of Agriculture 1936-USDA
 Dept. of Agriculture Report 1863- Report of the Commissioner of Agriculture for the yr 1863
 Contact:Linda Lincks (314) 982-2056

St. Louis Medical Librarians

present

Disaster Planning Seminar

Where: University City Public Library
 6701 Delmar Blvd.

When: Friday, February 23, 1990
 1 pm - 5 pm

Speakers: Richard C. Baker, conservator in private practice
 Richard L. Arnold, Editor Disaster Recovery Journal
 John Johnson, Fire Safety, Inc.
 Joy Gilmore, CATCO

Registration limited to 40 - Register Early!

\$10 fee. Make checks payable to: St. Louis Medical Librarians

Send fee, your name, your institution's name to:
 Patricia Palmer
 Washington University
 Campus box 1061
 One Brookings Dr.
 St. Louis, MO 63130-4899

Refreshments provided.

Adopt-a-book

The Missouri Botanical Gardens Library offers individuals an opportunity to sponsor the conservation of a book. Such sponsorship may be made in memory or a loved one or on behalf of a friend. Examples of donation possibilities include \$50 for rebinding a book or providing a custom-made box; several hundred dollars for leather rebinding; and a thousand dollars or more to completely restore a leather-bound book or to conserve a set of books. For additional information on ways in which you may provide financial support for book conservation, please call our Development Office volunteers, Joan Murphy, 965-2220 or Arden Fisher, 993-1307.

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experience; degree in math or science; working knowledge of major European language. Salary: \$21,000 minimum. Standard fringe benefits. Low cost of living in exciting city. application review to begin in mid-January and continue until position is filled. Send letter, resume, names of three references to: Helen Spalding; UMKC; 5100 Rockhill Rd.; Kansas City, MO 64110; (816)276-1531.

St. Louis University- Pius Library:

Head of Serials
Science Reference Librarian
Asst. Head of Acquisitions

HEAD OF SERIALS: Reporting to the Director, manage all operations and planning for Serials Division, including automated serials control and technical and public services, with 8 full-time staff, including 2 professions, plus student workers. Planning for University-wide library automation is about to begin. **Qualifications:** Five years professional experience in serials, preferably in an academic library, with record of increasing responsibility. Knowledge of current serials practices, OCLC, AACR2, and one foreign language. Prefer experience with automated serials control. Strong public services commitment; excellent communication and interpersonal skills. Available immediately. Minimum salary: \$26,000.

SCIENCE REFERENCE LIBRARIAN: Reference Dept. Duties include reference desk service, online/CD-ROM database searching, library instruction, and collection development. Serve as liaison between library and academic departments in the sciences; also reference services in other areas. Evening and weekend work required. **Qualifications:** Two years professional experience; science degree or experience in science library preferred. Flexibility, initiative, interest in professional growth; commitment to service; well-developed interpersonal and communications skills; knowledge of computerized information retrieval; familiarity with library instruction techniques. Minimum salary: \$21,000. Position open: July 1, 1990.

ASSISTANT HEAD OF ACQUISITIONS: Operations include monograph acquisitions, precatalog searching, binding, and mailroom; 7 FTE staff. All functions are fully automated, with multiuser MATSS, OCLC, BIP+, bindery, and other softwares. Department liaison and selection in one or more subject areas. **Qualifications:** Two years monograph acquisitions experience with increasing responsibility, preferably with an automated acquisitions system in an academic

library; one foreign language; commitment to professional growth. Prefer experience with approval plans, supervisory experience, and experience with standard WP/spreadsheet softwares. Available immediately. Minimum salary: \$19,000.

ST. Louis University is an independent university committed to the Jesuit, Catholic tradition, with three US campus and a total enrollment of 11,555. Pius XII is the main university library, serving the needs of six Frost Campus schools and colleges: Arts and Sciences, the Graduate School, Business and Administration, Philosophy and Letters, Law, and Social Service. Applications: All positions require ALA-accredited MLS, and offer non-tenured faculty rank with 12-month contracts. Screening for all 3 positions will begin on February 15, 1990; positions will remain open until filled. Send resumes and names and addresses of 3 professional references to: Rev. W. Charles Heiser, S.J., Acting Director; Pius XII Memorial Library; St. Louis University; 3650 Lindell Blvd.; St. Louis, MO 63108.

High School Librarian:

St. Louis University High School has an opening for a qualified librarian to assume the position of Head Librarian beginning in the 1990-91 school year. The ideal candidate will have a Master's Degree in Library Science, experience working with in a college-prep high school, knowledge of audio-visual equipment, and an appreciation for Catholic, Jesuit secondary education. The applicant should also be willing to serve as a member of the school's Department Head Council. Highly competitive salary and fringe benefits. If interested write or call: Mr. Paul Owens, Principal; St. Louis University High School; 4970 Oakland Ave.; St. Louis, MO 63110; (314) 531-0330.

Part-time Book Conservation Technician:

The Missouri Botanical Garden Library seeks a part-time book conservation technician to work 21 to 24 hours per week. Duties will include book and paper repair, protective enclosure construction, rebacking, deacidification, and finishing. Although experience is preferred, training will be provided by the library's conservator to a person who is interested in book conservation and who has manual dexterity and attention to detail. Apply in person at 2345 Tower Grove Ave. by April 15. Minorities and women encouraged to apply.

INFO-PASS UPDATE

January 1990

ADDITIONS

St. John the Baptist High School Library

CP: Gail Mitchell, 351-5604

S: M-F 7:30am-3:30 pm

OP: yes by appointment

FREE COPIES ADDITION

St. John the Baptist High School

WELCOME NEW MEMBER!

CLOSING FOR INVENTORY

In preparation for a move to a new facility, the Library and Archives of the Missouri Historical Society will be closed to the public to inventory its collections from April 1 through July 4, 1990. The collections will not be accessible for research by phone, mail, or in person during that time.

Please keep this in mind as you plan your research.

For more information, please contact the Library and Archives at 314/454-3130.

INFO-PASS UPDATE
January 1990

ADDITIONS

St. Louis U-Divinity Library

CP: Ingah Davis-Crawford, 658-3082

OA: Kathleen E. Casey, 658-3099

S: M-Th 8:30am-9:30 pm, F 8:30am-5pm, Sa 12pm-5pm, Su 1pm-6pm; schedule varies during year, call ahead

OP: yes

AA: no

R: Divinity restrictions: no loans after 4:30pm M-F. No loans on Saturday unless prior arrangements are made with Ingah Davis-Crawford. Books only--two in quantity; one month; no renewal; no periodicals; no reserve books; no reference books. All books subject to recall, other normal library restrictions. Librarians do not retrieve books from shelves in response to telephone requests.

NETnews is published nine/ten times a year by the St. Louis Regional Library Network to report on Network activities, meetings, and items of interest to the membership and wider library community.

News, reviews and comments are welcome. Send information to Bernyce Christiansen, 9425 Big-Bend Blvd., St. Louis, MO 63119. You may call Bernyce at the SLRLN office, (314) 965-1305.

A copy of NETnews is sent to each member. Nonmember subscriptions are \$30/year.

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