

St. Louis Regional Library Network Council Meeting Minutes
January 20, 2015 - 1:30pm at Eden Library

Attendees: Brian McFerron, Heidi Vix, Christina Pryor, Meredith McCarthy, Michael Boddy, Kelly Mitchell, Tori Lyons, Lynn Grimshaw Maitz

Amigos representatives: Tracy Byerly, Linda Elkow, Megan Bryant

- I. Welcome - Meeting was called to order at 1:40pm
- II. Approval of minutes - Approved as submitted
- III. Treasurer's Report
 - A. Lynn shared that we are a little bit behind on the membership dues but all should come out okay in the end. Linda indicated there were more drops in membership than in previous years.
 - B. The statement shows that we are a little over budget in marketing but it is for approved expenses.
 - C. Overall we are ahead \$237.81 in revenue from this time last year.
 - D. Tracy will work towards having a draft budget for the March meeting.
 - E. Michael moved to accept the report and Lynn seconded. Motion carried.
- IV. Between Meetings
 - A. Price for Tech Expo - \$10 for members, \$15 for non-members.
Presenters and Council members are free. Christina moved that this suggested pricing be approved. Chris seconded. Motion carried.
 - B. Missouri History Museum - Kelly shared a handout detailing their Speakers Bureau that was obtained from Tammy Goldman. Cost for a presenter is \$150. The Council will keep this information in mind for future speaking events. .
 - C. Membership Directory updates and email responses
 1. Updates to the directory have been coming in. Megan at Amigos has been processing the updates. Linda and Megan are working

on refining the report that will generate the new directory. The goal is to have the new directory available by January 30th

V. Council Changes

- A. New Member - Christina presented Tori Lyons from Richmond Heights Public Library as a possible new addition to the Council to finish out the remainder of Eric Stancliff's term. Christina made the motion to appoint Tori to the vacant position. Chris seconded. Motion carried.
- B. Vice-President election - Heidi recommended Chris for the position and she accepted the nomination. Heidi moved that the Council accept Chris as the new vice-president. Christina seconded. Motion carried.

VI. Tech Expo

- A. Room Host sign - up - There is a sign-up form available on Google Drive and Heidi also shared it out at the meeting for sign-up. Heidi will update the Google Drive form with the sign-ups from today. The room host will not be expected to introduce the presenter. The room host will just make sure needed equipment is there and keep time if the presenter requests. Megan and Linda will man the registration table at the event.
- B. Menu - The Honey Baked Ham catering options were discussed. Boxed lunches versus buffet options were considered. Consensus is to pursue the buffet option.

VII. Spring Speaker Series - serves as SLRLN Annual Meeting. April 28th at 5:30pm at Fontbonne

- A. Heidi is working on the flyer for this that will be shared at the Tech Expo. She is currently coordinating the information incoming from StoryCorps. Michael suggested adding a blurb detailing what membership in SLRLN entails.
- B. Heidi recommended the creation of a subcommittee to work on coordinating the event. Brian, Tori and Kelly accepted Heidi's recommendation to serve on the subcommittee. Christina will stay on with the group as a facilitator.

- C. Menu rate is \$15 per person plus a \$225 charge for wait staff and bartender. Wine can be provided for an additional fee of \$11 per person. Heidi indicated that SLRLN can provide the wine for the event the day before and bypass the \$11 fee. Tracy suggested that an Amigos representative go along on the wine trip to do the purchasing. The decision was made to provide the wine on our own.
- D. Christina moved that the fee be \$15 for members and \$25 for non-members. Heidi seconded. Motion carried.

VIII. Summer Workshop 2015

- A. Michael gave a progress report on the pursuit of preservation / disaster planning as a summer workshop topic . He has been in contact with preservation staff at Washington University and received recommendations from the archivist at SLU for further contacts.
- B. Heidi indicated support for creating a resource bank on disaster planning to add more value for SLRLN to the library community. Michael is pursuing the possibility of setting up a network of support in the St. Louis area.

IX. Fall Workshop 2015

- A. Free Legal Resources on the Internet, Lynn Kartke from SLU Law.
 - 1. Lynn Kartke is very interested in presenting for this event. Heidi proposed considering 9/18 at Webster University as a time and venue.

X. Marketing Benefits folder committee

- A. Christina has created a list of public, parochial and public school districts that currently don't belong to SLRN. Chris indicated that she can obtain a list of special libraries. Chris and Meredith will be able to generate the addresses from the target list. Chris will be obtaining pricing for 250 brochures. Megan can place the labels on the brochures at Amigos if needed.

XI. Website

- A. Heidi expressed appreciation for having the old minutes on the website.

XII. NetNews

A. Heidi issued a call for stories. Chris will pursue getting an article about SLCL renovations.

XIII. Amigos Service Contract

A. Heidi noted areas in the service contract that contain outdated duties and other new duties that need to be added. Heidi will work with Michael to make recommendations of what to change. Heidi requested a current copy of the contract to make sure they are working with the most recent information.

XIV. Other business

A. Michael inquired about the audit status of SRLN. Hedia indicated that audit requirements aren't currently mentioned in the bylaws. Linda recommended checking with Keith at Amigos regarding audit status and requirements. Heidi will pursue this further.

B. Next meeting will be March 12th at 1:30pm at Eden Library.

XV. Adjourn - Christina moved to adjourn. Heidi seconded. Motion carried. Meeting adjourned at 3pm.